

Town of Dallas

Date: 08/09/16

To: Mayor and Board of Aldermen

From: Maria Stroupe

Re: Weekly Report

Parking Lot Project Update – The project is continuing to move forward. This week grading has been done and will continue into next week. It was discovered this week that Grapevine Communications, the vendor that installed the fiber to the Town buildings encased the fiber at Town Hall in a material that was not detectable during a locate and they also did not give anyone a map showing the fiber location. Our electrical crew was involved in painstakingly trying to locate the fiber without interrupting service at Town Hall. They did an excellent job, but this event did slow down the grading progress.

Open Positions – Applications are coming in for the two positions advertised this week: Administrative Specialist for Public Utilities and Recreation Assistant. Applications are being reviewed and we hope to begin interviewing promising candidates within the next week or two. There will be another job listing in Sunday's paper for an Electric Line Technician. Sam Martin turned in his resignation this week and we will be moving forward to fill that vacant position. Sam is going to pursue another venture and we wish him all the best. His last day of work will be September 22nd.

Fire Department Polling Place – I have had contact with the Board of Elections this week concerning using the Fire Department as a polling place. They are in the process of drawing up the polling agreement and will be following up with us when that is ready.

Decorative Light Damage – One of the decorative lights on the Holland Street side of the Court Square was knocked over and broken today. Police and the on-call Electric Lineman were dispatched. Steps will be taken to have the damaged light replaced.

Agenda packets have been assembled and should be in-route at this time. The packet is rather large covering a variety of topics, as well as numerous public hearings. If you have any questions concerning any of the information, please let me know.

I hope you all have a wonderful weekend!